

CONFIDENTIAL APPLICATION FORM

(a copy of a photo I.D., driver's license, must accompany form)

Name _____
Last First Middle

Address _____
Street

City State Zip

Marital Status _____ Social Security Number _____

Do you have a current driver's license? ___ No ___ Yes

If applicable, Driver's License # _____ State _____

Home Phone _____ Work Phone _____

Cell Phone _____ E-mail _____

Best time to be contacted _____

Number of hours available per week _____ Prefer: AM PM

Best Day(s) to serve: Mon Tues Wed Thurs Fri Sat Sun

Position applying for _____

Presently Ascension Baptist Church member ___ Yes ___ No

Church positions held in the past _____

Occupation _____

Where employed _____

Full-time / Part-time

What skills, spiritual gifts, or talents do you have which might be useful in this position?

What training or experiences do you have which might be useful in this position?

If you could do anything for God without fear of failure, what would it be?

Have you been convicted of a criminal offense? Yes No
(If yes, please explain below)

Have you been convicted of child abuse or sexual abuse or been involved in any activities related to molesting or abusing children/youth? If yes, please explain.

Were you ever a victim of physical, emotional, or sexual molestation while you were a minor? ____No ____Yes

*If you prefer, you may refuse to answer this question.

*You may discuss your answer in confidence with one of the ministers rather than answering on this form.

*Answering yes or leaving the question unanswered will **not** automatically disqualify you.

What moving violations are on your driving record? Please list and explain.

References: (Please provide name and phone of three references, including a former supervisor)

1. _____

2. _____

3. _____

Applicant Statement (Please initial each statement.)

_____ I certify that all information provided in this application is true and complete.

_____ I understand that any false information or omission may disqualify me from further consideration, and may result in my removal if discovered at a later date.

_____ I authorize references or churches listed in this application to provide information (including opinions) they may have regarding my character and fitness for working with children.

_____ I release all such references from any liability for furnishing such evaluations, provided they do so in good faith and without malice.

_____ I waive any right I may have to inspect references provided on my behalf.

_____ Should my application be accepted, I agree to be bound by the bylaws and policies of this church and to refrain from unscriptural conduct in the performance of my services on behalf of the church.

_____ I further state that I have carefully read the forgoing release and know the content there of and I sign this release as my own free act. This is a legally binding agreement which I have read and understand.

Applicant's Signature: _____ Date: _____

Witness: _____ Date: _____

**ASCENSION BAPTIST CHURCH BACKGROUND
INVESTIGATION AND CRIMINAL RECORDS CHECK CONSENT**

I, _____, (complete name), hereby authorize Ascension Baptist Church and/or its agents to make an independent investigation of my background, references, character, past employment, education, criminal, or police records, including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my application and/or obtaining other information, which may be material to my qualifications for employment or volunteer status now, and if applicable, during the tenure of my employment or volunteer status with Ascension Baptist Church.

I release Ascension Baptist Church and /or its agents any day person or entity, which provides information pursuant to the authorization, from any and all liabilities, claims, or lawsuits in regards to the information obtained from any and all of the above referenced sources used.

The following is my true and complete legal name, and all information is true and correct to the best of my knowledge.

_____ Full Name (printed)	
_____ Maiden Name or other Names used	
_____ Present Street Address	_____ How long?
_____ City/State/Zip Code	
_____ Former Street Address	_____ How long?
_____ City/State/Zip Code	
_____ Date of Birth	_____ Social Security #
_____ Driver's License #	_____ State of License
_____ Signature	_____ Date

WORKER/VOLUNTEER CODE OF ETHICS AND RULES

While acting in my capacity as a worker/volunteer in the area of Youth / Children / Preschool / Nursery / Handicapped or other activities involving minors in association with Ascension Baptist Church, the following rules shall apply.

- 1). Smoking or using tobacco products in the presence of minors is prohibited.
- 2). Using, possessing, or being under the influence of alcohol, illegal, or illicit drugs will not be tolerated.
- 3). Sponsors and volunteers of minors shall not abuse such minors, including:
 - Any direct observations or evidence of sexual activity in the presence of or in association with a minor;
 - Any display or demonstration of sexual activity, abuse, insinuation of abuse, or evidence of abusive conduct towards a minor;
 - Sexual advances or sexual activity of any kind between any person and a minor;
 - Sexual advances or sexual activity of any kind to a minor(s);
 - Infliction or physically abusive behavior or bodily injury to a minor;
 - Physical neglect of a minor, including failure to provide adequate supervision in relation to the activities of Ascension Baptist Church;
 - Mental or emotional injury to a minor;
 - The presence or possession of obscene or pornographic materials at any function of Ascension Baptist Church;
 - The presence, possession, or being under the influence of any illegal, illicit drugs;
 - The consumption of or being under the influence of alcohol while leading or participating in a function for minors of Ascension Baptist Church;
- 4). Limit access to the locked confidential records.
- 5). Periodically update worker and volunteer information forms.
- 6). Workers and volunteers must treat all people of all races, religions, and cultures with respect and consideration.
- 7). Sponsors and volunteers shall not use or tolerate the use of profanity in the presence of minors.

- 8). Workers and volunteers must be free of physical and psychological conditions that might adversely affect any minor's health, including, but not limited to, contagious disease.
- 9). Workers and volunteers will portray a positive role model for minors by maintaining an attitude of respect, loyalty, patience, courtesy, and maturity.
- 10). Workers and volunteers will be expected to act and react with Christian love and understanding in all situations.
- 11). Workers and volunteers will do everything in their power to avoid being put in a situation where they are alone with a minor other than their own.
- 12). I understand that as a worker or volunteer with minors for Ascension Baptist Church I will be subject to a background check, including criminal history.
- 13). I understand that any violation of this code may be grounds for removal as a worker or volunteer with minors.

Signature: _____

Print Name: _____

Date: _____